



## EASTERN CANADA DISTRICT OF KEY CLUB INTERNATIONAL

### RULES GOVERNING DISTINGUISHED KEY CLUB PRESIDENT'S AWARD

This award may be given to all Key Club Presidents who have met the following criteria and have distinguished themselves as Key Club leaders in the District. The awards will be presented at the District Convention.

1. A completed nominated form may be submitted by any active member off the nominee's home club.
2. A maximum of five (5) letters of recommendation may be attached to the nomination, with preferably one from each of the following: Sponsoring Kiwanis Club, High School Principal, and your Key Club Lieutenant Governor.
3. The nominee must have attended the President's Workshop at District Convention and at the Regional Training Conference for his/her division (if one was held).
4. Both District and International dues must have been paid by December 15<sup>th</sup>.
5. There must be a net increase in the number of active members in the club. This will be calculated on the basis of paid District and International dues for the current and previous years.
6. The club must have at least two members attending the District Convention. The
7. club must submit an Annual Achievement Report and a Single Service Report. These forms were mailed to all Key Club Presidents in September by Key Club International in the Guidebook.
8. The nominee must have been in office at least seven (7) months prior to the District Convention.
9. Clubs may nominate their Vice-President should the President fail to meet the criteria. However he/she must meet the same criteria above.
10. Extenuating circumstances which prevent the nominee from meeting any of the above criteria should be explained in a letter attached to the nomination.
11. The Key Club District Board of Trustees shall select the recipient(s) of this award from the nominations received. Their decision shall be final.
12. **Please bring your Key Club's nomination form and supporting documents to the Convention**



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### **NOMINATION FORM**

The Key Club of: \_\_\_\_\_  
Sponsored by the Kiwanis Club of: \_\_\_\_\_

Takes pride in nominating: \_\_\_\_\_ for the  
Distinguished Key Club President's Award.

Number of years in Key Club: \_\_\_\_\_ Number of years in high school: \_\_\_\_\_  
Number of months in office as club president: \_\_\_\_\_

Attended District Leadership Training Conference? YES \_\_\_ NO \_\_\_

Date Dues were Paid: District \_\_\_\_\_ International \_\_\_\_\_  
Total Paid Membership: \_\_\_\_\_

Number of members attending the district convention: \_\_\_\_\_

Club submitted an Annual Achievement Report? YES \_\_\_ NO \_\_\_  
Club submitted Single Service Report? YES \_\_\_ NO \_\_\_

**To the best of our knowledge, the information in this nominated and the  
attached endorsements are correct.**

Signature:  
Key Club President: \_\_\_\_\_

Faculty Advisor: \_\_\_\_\_

High School Principal: \_\_\_\_\_

Sponsoring Kiwanis Club President: \_\_\_\_\_