

Name: _____

Club Name: _____

Convention Rules and Code of Conduct

The District Board of Trustees and the Sergeant-at-Arms Committee hopes every delegate and visitor enjoys the convention. To insure the comfort and pleasure of everyone, the following "Convention Rules and Code of Conduct" has been established in which each individual is expected to follow. Every member will respect the authority of the Sergeant-at-Arms committee, Key Club Administrator and designated staff.

1. District and International dues for the current year (2019-20) must be paid for each Key Clubber attending the convention.
2. One adult chaperone for every 10 Key Clubbers in attendance is the mandatory ratio of supervision. Every club that registers for the convention must have adult supervision.
3. Only advisors or chaperones may pick up their club's registration materials upon arrival.
4. Every member of a club's delegation will respect the authority of the Sergeant-at-Arms, or other persons so designated by the District Board or District Administrator.
5. No female Key Clubber shall be allowed in the room of any male Key Clubber and no male Key Clubber shall be in the room of any female Key Clubber.
6. A retiring hour of 12:00 Midnight will be observed and enforced. Key Clubbers are expected to be in their own room at this retiring hour and they are expected to remain there. An unnecessary noise at any hour is a violation. All chaperones shall make sure that those Key Clubbers for whom they have assumed responsibility are in their rooms at curfew.
7. No alcoholic beverages or drugs of any nature with the exception of prescribed medication will be permitted in the possession of ANYONE attending this convention.
8. No smoking will be permitted by any Key Clubber at any time during convention.
9. Gambling, use of fire crackers, fireworks, in brief, any action unbecoming a Key Clubber will not be tolerated
10. Care shall be taken not to deface or destroy property, or throw objects from windows or balconies. Balconies are off-limits during the convention. Furniture shall not be removed from any room. Any damages are the responsibility of the person(s) occupying that room. Any misuse of hotel property and other disruptive and distracting behavior will not be tolerated.
11. No Key Clubber may change his/her room assignment without the express consent of the District Administrator.
12. No poster or campaign material is permitted on any cloth or other surface that could be damaged by the tape or other material used to affix it. Only masking tape is allowed when putting materials up in areas approved by the hotel.
13. You must wear your convention name badge at all times in a visible position.
14. Key Clubbers will not leave the hotel un-chaperoned at any time.

All Key Clubbers are expected to conduct themselves as responsible young adults and are expected to attend all sessions and activities.

Pending a decision by the District Board, gross misconduct on the part of an individual or group of individuals could possibly result in disciplinary action leading to the suspension of that club's rights to function as a Key Club. Violations involving destruction of property, possession, consumption or use of alcoholic beverages or controlled substances, vandalism, theft, gross insubordination, violence or sleeping room violations (boys in girls room/girls in boys room) will result in immediate dismissal from the event.

Infractions of the Convention Rules will be reported by the Sergeant-At-Arms Committee to the District Board and Adult Advisors. Appropriate action will be taken for any infraction including the immediate dismissal of any delegate or visitor. Anyone dismissed from the convention should understand that they must pay their own expense home and a letter will be sent to his/her parents, school authorities, and the President of their sponsoring Kiwanis Club detailing the reason(s) for dismissal.

By signing below, you indicate that you understand and will abide by the Code of Conduct.

Parent Signature

Key Clubber Signature